



Grant Agreement

Alaska Department of Labor & Workforce Development

Division of Business Partnerships

ENCUMBRANCE NO. 786112	CFDA 90.100	PROGRAM Denali Training Fund
EIN 91-1786519	VENDOR NO AWP04023	COLLOCATION CODE 7610894
PROJECT DESCRIPTION: ANTHC, Construction Occupational Safety and Health Certification		DBP FILE NO: 7-232
GRANTEE		DIVISION
NAME Alaska Works Partnership for ANTHC		NAME Division of Business Partnerships
MAILING ADDRESS 1413 Hyder Street		MAILING ADDRESS 1016 West 6th Avenue, Suite 205
City/State/Zip Anchorage, AK 99501		CITY/STATE/ZIP Anchorage, AK 99501
CONTACT PERSON Mike Andrews, Director		PROGRAM MANAGER/GRANTS ADMINISTRATOR Gerry McDonagh / Carol Schumacher
PHONE/FAX/EMAIL 907-569-4711 phone 907-569-4716 fax ma@alaskaworks.org		INITIALS/DATE: PHONE/FAX/EMAIL 907-269- 4551 FAX: 907-269-4661 gerry_mcdonagh@labor.state.ak.us 907-269-4658 FAX: 907-269-4661 carol_schumacher@labor.state.ak.us

AGREEMENT

The Alaska Department of Labor and Workforce Development, Division of Business Partnerships (hereinafter "Division") and **Alaska Works Partnership**, (hereinafter "Grantee") agree as set forth herein.

Section I. This grant is contingent upon receipt of State or Federal funds. The Division shall pay the Grantee for the performance of the work under the terms outlined in this grant agreement. The amount of the payment is based upon expenses incurred that are authorized under this agreement. Unless amended in writing, payment shall not exceed: **\$300,000.00**

Section II. The Grantee or its agents shall perform all of the work required by this grant agreement. This grant agreement is effective upon signature by both parties.

Section III. The work to be performed under this agreement shall begin **on the date signed by the Department of Labor and Workforce Development** and shall be completed no later than **June 30, 2008**.

Section IV. The grant agreement consists of this page and the following attachments and appendices:

<input checked="" type="checkbox"/> ATTACHMENT A – Scope of Work	<input checked="" type="checkbox"/> Appendix A – Grant Provisions
<input checked="" type="checkbox"/> ATTACHMENT B – Financial Considerations	<input type="checkbox"/> Appendix B –
<input checked="" type="checkbox"/> ATTACHMENT C – Standard Assurances	<input type="checkbox"/> Appendix C –
<input type="checkbox"/> ATTACHMENT D – Assurances & Certifications	<input type="checkbox"/> Appendix D –
<input type="checkbox"/> ATTACHMENT E – Special Conditions, Clauses	

GRANTEE	DIVISION
PRINTED NAME/TITLE Mike Andrews, Executive Director	PRINTED NAME/TITLE Clark Bishop, Commissioner
AUTHORIZED SIGNATURE	AUTHORIZED SIGNATURE
DATE	DATE

Final award of this grant is dependent upon approval by the appropriate Department personnel.

ATTACHMENT A

SCOPE OF GRANT AGREEMENT

Article 1. BACKGROUND

This grant agreement is between the Division of Business Partnerships, Alaska Department of Labor and Workforce Development, State of Alaska (hereafter referred to as the **Division**) and Alaska Works Partnership, Inc (hereafter referred to as the **Grantee**). This grant in the amount of **\$300,000** funded through the Denali Training Fund is to provide training in plumbing and carpentry for 70 participants from rural communities for employment on Alaska Native Tribal Health Consortium (ANTHC) construction projects.

Article 2. GRANT PERIOD

The period of performance for this grant will begin on the date signed by the Commissioner or designee at the Department of Labor and Workforce Development on the grant signature page and will end on **June 30, 2008**.

Article 3. PROJECT DESCRIPTION

The Grantee will provide training for 70 participants from rural communities for employment on ANTHC construction projects. The Grantee will conduct four training events, offering courses in plumbing and carpentry for 70 participants from rural communities.

The Grantee and ANTHC in conjunction with Village administrators will recruit and select 70 participants for training among forty communities where ANTHC clinics or Village Safe Water projects occur. The selection will be based upon the number of trained workers needed, each workers skill level, special skills, employability, and past work experience. ANTHC will consult with the tribal administrators on final hiring.

The Grantee along with ANTHC will arrange the logistics of the training. Qualified trade instructors from the Carpenters, Painters and Allied Trades, and Plumbers Joint-Administered Apprenticeship & Training trade programs will provide instruction as well as other construction trades if other training is determined to be necessary. Applicable Health and Safety courses will be included in the curriculum such as OSHA 10. The courses are recognized by industry and federal and state regulatory agencies. Courses will range from 9-12 days depending upon the upgrade certificate or pre-hire training requirements of ANTHC. Many workers previously trained through the ANTHC/AWP agreement will be offered continuing courses to further develop their skills. Courses will be customized to better meet the needs of the particular project for a health clinic construction and sewer and plumbing installations. This training will include emphasis on High Density Poly Ethylene (HDPE), Cross Linked Poly Ethylene (PEX), and copper crimp fittings.

The health clinic construction projects are funded by the Denali Commission. Some construction projects are just beginning, others are on-going, and others will begin after funding approval and supply requisition. With this training ANTHC will be able to meet the employment demand for the construction projects.

As newly trained workers will continue to gain experience on the job and attend continued course related instruction, they will grow in their ability to help meet to the overall facility operations and maintenance needs of the communities.

Article 4. GRANTEE/PROJECT PERFORMANCE EVALUATION

Performance indicators for this grant are as follows:

Persons receiving training:	100%
Persons employed as a result of the training:	90%
Persons employed 6 to 12 months after training:	75%
Persons with gains in annual income	90%

Article 5. MANAGEMENT INFORMATION SYSTEM (MIS)

The Grantee will require each participant to complete an application entitled "State of Alaska Denali Training Fund Application" which is provided by the Division. The Grantee will complete the shaded portion located at the bottom of each application. The applications will be used by the Division to track the training and employment outcomes of the participants. The Grantee will submit the completed applications no later than **15 calendar days** after the completion of the training project to the Alaska Department of Labor and Workforce Development.

Article 6. PROGRAM REPORTING REQUIREMENT

In addition to the reporting requirements in Attachment B, Article 8, the grantee must provide the following specific to this grant agreement:

The Grantee will submit a quarterly report of progress outlining the activities of the project and providing the status of the performance indicators outlined in Article 4 of this grant agreement which should include the following information: is the project on schedule, what is the estimated date of completion, is the project on budget, and how many participants are enrolled in the training. The Grantee will submit a Quarterly Financial Report, a Reimbursement request with financial report, and a Quarterly Progress Report each quarter until the grant is complete. The Grantee will submit an electronic copy of the Quarterly Progress Report to either the Grants Administrator or the Program Manager at the e-mail address listed below. **These reports are required even if there is no grant related activity during the quarter.** The Grantee may submit a Reimbursement request (with financial report) on a monthly basis if reimbursement is needed, but at the end of each quarter (March 30, June 30, September 30, December 31), a Quarterly Progress Report and a Quarterly Financial Report must accompany the Reimbursement request and must be submitted no later than **15 calendar days** after the quarter end date. All hard copies of reports shall be submitted to the Alaska Department of Labor and Workforce Development.

The Grantee will submit a final progress report which provides a narrative summary of the project's accomplishments and provides the following information: was the project completed on schedule, was the project on budget, how many participants completed the training, and where the participants will be employed. The Division may withhold reimbursement to the Grantee until all required reports are considered accurate, complete and current.

The Grantee will submit a final progress report which provides a narrative summary of the project's accomplishments and provides the following information: was the project completed on schedule, was the project on budget, how many participants completed the training, and where the participants will be employed. The Division may withhold reimbursement to the Grantee until all required reports are considered accurate, complete and current.

The Grantee will submit the final progress report at the completion of the project or no later than **30 calendar days** after the period of performance for this grant. The final progress report should also be labeled as a Final Progress Report. The Grantee will submit the final progress report to either the Grants Administrator or Program Manager. (See e-mail addresses listed at the end of this Attachment). All hard copies of reports shall be submitted to the Alaska Department of Labor and Workforce Development.

Article 7. PHOTOGRAPHIC REPORTING REQUIREMENT

In addition to the reporting requirements in Attachment B, Article 8, the grantee must provide the following specific to this grant agreement:

The Grantee will submit photographic documentation of participants in training. A minimum of three photographs will be taken during each training session showing the training participants, instructors, materials, and tools being used, project being worked on, other relevant items and persons related to the training being conducted. Photographic documentation will be supplied in the form of photographic quality 3"x 5" prints and a negative for each photograph submitted and/or electronic photograph (digital images). The Grantee will submit the photographic documentation no later than **15 calendar days** after the completion of the training project. The Grantee will submit the photographic documentation to the Alaska Department of Labor and Workforce Development.

The Grantee will require each participant to complete the form entitled "Consent and Release Form" which is provided by the Division. This form gives the Division permission to use the photographs of the participants in reports. The Grantee will submit the completed consent and release forms no later than **15 calendar days** after the completion of the training project. The Grantee will submit the completed consent and release forms to the Alaska Department of Labor and Workforce Development.

SUBMIT ALL DOCUMENTS OR DIRECT ALL QUESTIONS PERTAINING TO THIS GRANT AGREEMENT TO:

Gerry McDonagh, Program Manager
gerry_mcdonagh@labor.state.ak.us
(907) 269-4551

Carol Schumacher, Grants Administrator
carol_schumacher@labor.state.ak.us
(907) 269-4658

Alaska Department of Labor and Workforce Development
Division of Business Partnerships
1016 West 6th Avenue, Suite 205
Anchorage, Alaska 99501-1963

FOR FISCAL USE

Article 10. Budget

Cost Category	SFY	PYFFY	Collocation code current year	Financial line	Original Budget	Previous Amendments	This Amendment	Total Grant Budget
Denali Training Fund	2007	F6 Award 222	7610894	1	\$300,000.00	\$0.00	\$0.00	\$300,000.00
Total Grant					\$300,000.00	\$0.00	\$0.00	\$300,000.00

Budget by Line Item (For DBP/Grantee Use)

Budget Line Items	ACCT CODE	Original Cost by Budget Line Item	Amendment One	After Amendment One		Grant Total
Personal Services	71000	\$60,288.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel	72000	\$126,321.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	73000	\$63,700.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	74000	\$35,405.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administration		\$14,286.00	\$0.00	\$0.00	\$0.00	\$0.00
Program Sub-Total		\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Grant		\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00

Grantee Contribution
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00